



# **Telangana State Co-operative** **Apex Bank Limited**

**Troop Bazar, Hyderabad-500 001**

**Ph: 24685650 : PR Department**

**url: <https://tscab.org>**

## **QUOTATIONS INVITED**

Sealed quotations are invited from reputed printers and designers for printing of Diaries in English and supply for TSCAB for the year 2018.

The quotations must be superscribed as “**Quotations for printing and supply of Diaries 2018**” and addressed to: **The Dy. General manager (PR), Telangana State co-operative Apex Bank Ltd., Troop Bazar, Hyderabad-500 001**. The Management reserves its right to amend, modify or cancel the tenders without assigning any reason.

### **(SPECIFICATIONS FOR PRINTING/SUPPLY OF DIARIES 2018)**

<b>S.No.</b>	<b>Specifications</b>	<b>Particulars</b>
<b>1</b>	<b>Quantity</b>	8000 (Eight Thousand)
<b>2</b>	<b>Diaries Outer view specifications</b>	<ol style="list-style-type: none"><li>1. Logo embossing on cover page and year.</li><li>2. Full Logo embossing on the back cover.</li><li>3. Edge cutting (Binding cover and inner pages).</li><li>4. Cover material- Foam leather.</li><li>5. Cover colour- As specified by the Bank.</li><li>6. Elastic holder- Cover.</li><li>7. Size- 8inch x 6inch.</li></ol>
<b>3</b>	<b>Diaries inner specifications</b>	<ol style="list-style-type: none"><li>1. Logo or design with year front page.</li><li>2. National / Festival holidays list (Single sides).</li><li>3. Bank profile (4 sides).</li><li>4. Contact information (2 sides).</li><li>5. Paper seperator with stretchable tread.</li><li>6. Logo with address on the back leaf.</li><li>7. Personal data (30 pages) (1), Dates to remember (2) Telephone index, (3) perpetual calendar, (4) Useful</li></ol>

		<p>references, (5) About Bank, (6) Monthly planner (01 month in 02pages -Like desk diary).</p> <p>8. Total Number of pages – 276 (246+30)</p> <p>9. No dates will be printed in this particular dairy.</p>
<b>4</b>	<b>Paper</b>	70 GSM paper (sample of the paper is to be submitted along with Tender).
<b>6</b>	<b>Language</b>	English
<b>7</b>	<b>Delivery</b>	Goods are to be delivered in the Bank's premises within 20 days from the date of final order. The Bank will pay no charges (freight, handling) for delivering the goods.
<b>8</b>	<b>Others</b>	The Printer shall submit a copy of Firm's PAN Card, Address proof, GST Number, details of previous experience, etc., along with quotation

The last date for submission of sealed quotations is 4.00 PM on Saturday 18.11.2017. The sealed Quotations will be opened on Saturday 18.11.2017 at 5.00 PM in the Chambers of the General Manager (PR), TSCAB, 4<sup>th</sup> Floor, Troop Bazar, Hyderabad. For clarification if any, contact Public Relations Department 24685650 or Dy. General Manager (PR) 9948078652.

**DY. GENERAL MANAGER (PR)**

NOTE: Specification / Quotation form can be obtained at: P.R Dept.,  
Telangana State Co-op Apex Bank Ltd, Troop Bazar, Hyderabad – 500 001.  
For the format of quotations and specifications please visit our website  
[www.tscab.org](http://www.tscab.org)