

**Short Tender Notice****Purchase of Microsoft Office Standard Licenses and CISCO manageable(L2) switches****Preface**

The Telangana State Co-operative Apex Bank Limited (TSCAB) is one of the most respected and leading Bank in Telangana with 40+ Branches in and around Twin cities. The Bank is planning to procure CISCO Manageable switches (L2) and Microsoft Office Licenses for TSCAB and its affiliated Banks.

**Objective of the RFP:**

TSCAB intend to issue Request for Proposal Document, hereinafter called as a Tender, and to vendors who are eligible to participate in the competitive Tendering for providing following:

**Schedule:**

<b>Tender Reference Number</b>	TSCAB/IT-Infrastructure/F. No 25/2018-19
<b>Earnest Money Deposit (INR)</b>	Rs. 10,000/- (Ten thousand rupees only)
<b>Last Date for Submission of Proposal</b>	<b>Date and Time: 18.03.2019 1.00PM</b>
<b>Date of Tenders opening</b>	<b>Date and Time: 18.03.2019 4:30 PM</b>
<b>Website to Download the requirements</b>	<a href="https://www.tscab.org/">https://www.tscab.org/</a>
<b>Contact Person at TSCAB</b>	<b>Rajasekhar Ch</b> Head-IT Infra and Infosec <b>Mobile: 9966639111</b> Email: <a href="mailto:rajasekhar@tscab.org">rajasekhar@tscab.org</a>

**Tender Application fee**

1. Tender Application Fee is to be deposited through DD in favour of TSCAB payable at Hyderabad. Bidders are required to submit the instruments of application fee along with tender document.
2. The hard copy of original instruments in respect of cost of tender document, application fee should be put in envelope duly sealed must be enclosed with tender. The tender application fee/ cost of tender shall be non-refundable.
3. Bids will be opened as per date/time as mentioned in the **Tender Critical Date Sheet**.

**Submission of Tender**

*The tender shall be submitted in Two parts", viz., Technical bid and Financial bid.*

All the pages of bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before submitting.

The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.



**SEARCHING FOR TENDER DOCUMENTS**

- 1) Bidders can log on to TSCAB portal and search for tenders under Tenders tab.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules.
- 3) The bidder should make a note of the point of contact assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

**PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule.

**SUBMISSION OF BIDS**

- 1) Bidder should submit well in advance for bid submission so that they so that they can avoid last minute hurry. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has sign and put seal the required bid documents one by one as indicated in the tender document.
- 3) Bidder must pay the tender application fee as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be enclosed with tender.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

**Consolidated Requirement:**

Sl no	Description	Quantity
1	CISCO Manageable (L2) switches	Rate Contract
2	Microsoft Office Standard Licenses	Rate Contract





## Specifications for Manageable Switch

- 24 ports of 1 Gigabit Ethernet (GbE) for desktop connectivity
- 1 GbE Small Form-Factor Pluggable (SFP) uplinks
- USB storage interface for file backup, distribution, and simplified operations
- Enhanced troubleshooting for problem solving, including link connectivity and cable diagnostics
- Single IP address management for up to 16 switches
- A wide range of software features to provide ease of operation, secure business operations, sustainability and borderless networking experience
- Limited lifetime hardware warranty
- Cisco Catalyst Smart Operations
- Easy to use deployment and control features
- Advanced, intelligent network management tools
- **Dynamic Host Configuration Protocol (DHCP)** autoconfiguration of multiple switches through a boot server eases switch deployment.
- **Network Timing Protocol (NTP)** provides an accurate and consistent timestamp to all intranet switches.
- **Cisco Emergency Responder (CER)** enhances emergency calling from Cisco Unified Call Manager. It helps assure that Cisco Unified Call Manager sends emergency calls to the appropriate Public Safety Answering Point (PSAP) for the caller's location.
- Configuration management
- Troubleshooting advice
- Inventory reports
- Event notification
- Network security settings
- Password synchronization
- Drag-and-drop Cisco IOS Software upgrades

## Other Terms and Conditions:

- Rate contract would be on Base Unit
- The Rate contract would be for a period of 1 year
- Taxes as applicable at the time of PO released.
- **Manufacturer authorization form is mandatory.**
- The purchaser reserves the right to accept or reject quotation fully or partly without assigning any reasons.
- Late tenders will not be considered.

Chief Information Officer  
SRINIVASA RAO MUPPANEENI  
Chief Information Officer