



Telangana State Co-operative

Apex Bank Ltd.

(Govt. Partnered Scheduled Bank)

Troop Bazar, Hyderabad-500 001

Ph: 24685501, 24685548

url: <http://tscab.org>

Ref: Bkg./Stationery/F.No.7/2017-18.

Date:13.7.17

The Telangana State Co-operative Apex Bank Limited is inviting quotations from the reputed printers for printing & Supply of Books & Forms. The particulars, specifications and quantity required are shown in the enclosed ANNEXURE.

TERMS & CONDITIONS:

1. The quantity and quality of stock required shall be as per specifications.
2. The item shall be delivered at Head office- Stationery Department.
3. Suppliers of item shall deliver the stock within (7) days from the date of receipt of work order.
4. Delivery of stock shall be as prescribed in the quotation/work order. The Bank reserves its right to reject the stock not conforming to the specifications indicated in the quotation/ purchase order.
5. Sealed quotations shall be addressed to Dy. General Manager (Bkg.) and handed over in Stationery Department, within the prescribed time.
6. One sample, as per the specifications is to be sent along with the quotation.
7. The bank reserves the right to accept or reject any or all the quotation/s without assigning any reasons thereof.
8. The supplier should submit copy of GST/PAN etc. along with the quotation.
9. The supplies not made, after receipt of the work order, with in stipulated time and venue will attract penalty to the extent of loss /damage caused to the bank.

Last date for receipt of quotations: **26.7.2017 by 5.00PM.**

Sd/-

Dy. General Manager (Bkg.)

Annexure

SI. No.	Particulars	Specifications	Quantity Required	Rate (Rs)	Total C Cost (Rs)		Rate (Rs)	Total Cost (Rs.)
1	Personal Loan Applications	1/4 D/4 size – Text 70 GSM - -Title 10.4 century Card with Centre Pinning consisting of 14+4 pages.	3,000 Books					
2	Personal Loan Sanction Letters	1/4 D/4 size – Text 70 GSM - -Title 5.7 century Card with Centre Pinning consisting of 24+4 pages.	3,000 Books					
3	Personal Loans Verification & Scrutiny Reports.	1/4 D/4 size – Text 70 GSM - -Title 5.7 century Card with Centre Pinning consisting of 8+4 pages.	3,000 Books			1,000 pads		
4	Savings Bank Pass Books	1/6 th D/4 size paper – inner 70 GSM Maplitho cover - 170 GSM Art paper – Both side printing – 2 colour printing.	50,000 Books					
5	Vehicle Log Books	17x27 1/8 size Book - Canvas Binding – 100 folios – 60 GSM – white paper.	50 Books					
6	Guest House Bill Books	1+1 = 100 sets with SI.No. 1/8 D14.	5 Books					
7	Application for Rupay Debit Card	A4 size – Green colour – 70 GSM paper – Each pad consisting of 100 Applications – One side paper.	300 pads					

The quoted rate should include all applicable taxes, transportation and the Books & Forms items should be supplied at our Head Office.

Your quotation in a sealed cover should reach the Dy. General Manager (Bkg.), Telangana State Co-operative Apex Bank Ltd., Troop Bazar, Hyderabad on or before 26.07.2017 by 5.00PM.