



Telangana State Co-operative

Apex Bank Ltd.

(Govt. Partnered Scheduled Bank)

Troop Bazar, Hyderabad-500 001

Ph: 24685501, 24685548

url: <http://tscab.org>

Ref: Bkg./Stationery/F.No.7/2017-18.

Date: 10.08.2017

The Telangana State Co-operative Apex Bank Limited is inviting quotations from the reputed printers for printing & Supply of Books & Forms. The particulars, specifications and quantity required are shown in the enclosed ANNEXURE.

TERMS & CONDITIONS:

1. The quantity and quality of stock required shall be as per specifications.
2. The item shall be delivered at Head office- Stationery Department.
3. Suppliers of item shall deliver the stock within (7) days from the date of receipt of work order.
4. Delivery of stock shall be as prescribed in the quotation/work order. The Bank reserves its right to reject the stock not conforming to the specifications indicated in the quotation/purchase order.
5. Sealed quotations shall be addressed to Dy. General Manager (Bkg.) and handed over in Stationery Department, within the prescribed time.
6. One sample, as per the specifications is to be sent along with the quotation.
7. The bank reserves the right to accept or reject any or all the quotation/s without assigning any reasons thereof.
8. The supplier should submit copy of GST/PAN etc. along with the quotation.
9. The supplies not made, after receipt of the work order, with in stipulated time and venue will attract penalty to the extent of loss /damage caused to the bank.

Last date for receipt of quotations: **24.08.2017 by 5.00PM.**

Sd/-

Dy. General Manager (Bkg.)

Annexure

Sl.No.	Particulars	Specifications	Quantity Required	Rate (Rs)	Total C Cost (Rs)	
1	Savings Bank Applications	A4 Size paper – 80 GSM – Maplitho – 4 pages printings - 1 st page with Bank LOGO as per sample	50,000			
2	Current Account Applications	A4 Size paper – 80 GSM – 6 pages printing – 6 th page blank – 1 st page with Bank LOGO as per sample.	5,000			
3	Annexure – A1	A4 Size paper – 80 GSM – one paper one side printing – Bank LOGO on right side paper.	2,000			1000 Pads
4	Annexure –A2,B2 and C2	A4 Size paper – 80 GSM – 6 pages – 1 st page one side printing – 4 papers back & back printing – Bank LOGO on A2,B2 and C2 – as per samples – side pins.	2,000			

The quoted rate should include all applicable taxes, transportation and the Books & Forms items should be supplied at our Head Office.

Your quotation in a sealed cover should reach the Dy. General Manager (Bkg.), Telangana State Co-operative Apex Bank Ltd., Troop Bazar, Hyderabad on or before 24.08.2017 by 5.00PM.